



VACANCY ANNOUNCEMENT

The Department of Health has a career opportunity for qualified candidates for the following position:

Title Supervising Health Care Evaluator [Classified Competitive]			Salary R27 \$67,714.29 - \$96,415.55
Posting Number 138-16	Position Number 071296	Number of Positions 1	Posting Period * From: 10/4/2016 To: 10/18/2016
Location: Health Facility Survey & Field Operations PO Box 367, 120 S. Stockton St. Trenton, NJ 08625			Scope of Eligibility/Open to: Department of Health Employees

GENERAL DESCRIPTION

Under the direction of the Program Manager and/or a supervisor in Long Term Care Assessment and Survey Program, is responsible for exercising general direction over a team of professionals and support staff:

1. Schedules complaint investigations/surveys, generates monthly statistical information related to the Long Term Care Complaint Program.
2. Assures investigations/surveys are completed within mandated time frames, adheres to federal/state guidelines for conducting investigations and assures the validity/accuracy of the inspection process.
3. Assists with actual investigations/surveys and provides direction and leadership to investigators/evaluators.
4. Utilizes the Aspen Complaints Tracking System within the ASPEN Systems to input complaint data and gather data to generate and access information.
5. Independently reviews triage determinations for accuracy prior to scheduling and maintain ongoing communication with Unit personnel.
6. Surveyor Minimum Qualification Test (SMQT) certification preferred.

***If you previously applied to posting 81-16 (posted 7/1-7/15/16) there is no need to resubmit your letter of interest and resume

REQUIREMENTS (EDUCATION / EXPERIENCE / LICENSES)

Education: Graduation from an accredited college or university with a Bachelor's degree.

Experience: Four (4) years of experience in a health care plan, facility or organization as a registered nurse, nutritionist, occupational therapist, registered pharmacist, registered physical therapist, recreational therapist, social worker, or speech language pathologist, which shall have included two (2) years in a municipal, county, state or federal agency surveying, evaluating, or investigating health care plans, organizations or facilities for compliance with state and/or federal laws and regulations related to health care.

NOTE: Applicants who have graduated from an accredited school of nursing or possess an Associate's degree in Nursing may substitute two (2) years of additional experience on a year-for-year basis for the required Bachelor's degree.

NOTE: Long-term care positions require the successful completion of the Basic Surveyor Training and passing the Surveyor Minimum Qualifying Test.

LICENSE: Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform essential duties of the position.

FILING INSTRUCTIONS

Forward your cover letter, resume and application for employment** to:

**Christine Pogorzelski, Administrative Assistant 2
Health Facilities Evaluation and Licensing
Reference Posting #138-16
New Jersey Department of Health
PO Box 367
Trenton, NJ 08625-0367**

You can reply to this posting by emailing your cover letter, resume and application for employment to:

PSTHFEL@doh.nj.gov

* Resumes received after the closing date MAY be considered if the position is not filled.

** NOTE: You can access the State of New Jersey Application for Employment at: www.nj.gov/health/forms/dpf-663.pdf

- Newly hired employees must agree to a thorough background check that will include fingerprinting.
- In compliance with federal law, all persons hired will be required to verify identity and eligibility to work in the United States and to complete the required employment eligibility verification form upon hire.
- In accordance with N.J.S.A. 52:14-7, the "New Jersey First Act", all employees must reside in the State of New Jersey, unless exempted under the law. If you do not live in New Jersey, you have one year after you begin employment to relocate your residence to New Jersey.
- **The New Jersey Department of Health is an Equal Opportunity Employer.**